Sanlam

Life Insurance

OPPORTUNITY TO JOIN A WINNING TEAM AS HEAD OF IT AND PROCESSES

Sanlam Life Insurance Uganda Limited(SLUL) is a wholly owned subsidiary of Sanlam Emerging Markets (SEM), which is part of the Sanlam Group, responsible for the strategic focus of growing Sanlam's presence in Africa and South East Asia.

SLUL is seeking to recruit a brilliant and experienced individual to lead its IT function.

Job summary

The head of it and processes will be responsible for:1) Smooth running of our company systems within the limits of specifications, costs and timelines;2) Providing IT support, training and orientation for staff;3)Managing infrastructural software and hardware;3) Implementing the latest Microsoft operating systems to assist the company in its realisation of business objectives and continual development.

Key responsibilities

- Develop a robust IT strategy that will be able to drive efficiency within the Organisation;
- Managing the efficient acquisition of all IT equipment;
- Oversee data base administration (data base platform);
- Managing infrastructural hardware and software;
- Managing the system implementations on all products;
- Setting up, implementing and monitoring SLA's Allocating of work and managing IT facilities;
- Monitoring and reporting on LAN, WAN and servers;
- Liaison with Line Managers in respect of IT services offered by the IT facilities department;
- Liaison with IT suppliers and exploring the latest equipment and software;
- Implementation of latest Microsoft operating systems and related products ;
- Define and implement WAN & LAN architecture;
- Explore, implement and coordinating the mobile money solutions for SLUL;
- Assist in the administration of the direct debit system
- Coordinating new system training needs across all staff;
- Managing internal process; new business processes, GLA underwriting processes and claim processes;
- Liaising with other business functions with respect to all areas of strategic business issues and alliances.

Educational Requirements

A Bachelors Degree in Software Engineering, Information Technology or Computer Science.

Related job experience/qualifications

- Minimum of 5 years' experience in a busy IT environment
- Experience running core IT business systems based on the spoke and hub arrangement
- Conceptual reasoning, Numeracy Skills and Verbal Skills.

Additional skills

- Self-motivated
- Adaptable and Flexible
- Innovative and creative
- Attention to detail
- Deadline driven
- Good communication skills
- Effective planning ability

To apply and for more details, send ONLY your CV to hr@sanlam.co.ug with **Head of IT and Processes** as your subject by Friday 23rd November 2018.